

HJIS Motto: Future Begins Here.

Mission: To achieve a Lifelong Experience and passion for Academic learning, students are provided with a Rigorous curriculum to be responsible, decision makers, and critical thinkers in a safe and Nurturing environment.

Vision: We are positive and collaborative community which strives to be academically, athletically, and socially powerful.

Admission Requirements:

All Applicants

- Families and students can call or approach the school to take an appointment with the admission office in case they need to schedule a school tour or to see the administrator.
- Families and students are required to embrace the school's vision, mission, and core values.
- Families must be willing to support the school's Positive Discipline program.
- **Entrance Exam:**
 - An application for admission must be submitted.
 - The admission form must be completed fully and accurately in legible and neat handwriting. All relevant information must be declared including details of any disciplinary, social, physical, medical or psychological problems. Relevant medical and educational psychologist's report, if any, should be submitted to the school if appropriate.
 - Applicants required to complete entrance exam test as part of the admissions process. Subjects for tests are: Math & English
 - **Associated Fees:**
Families are required to pay a non-refundable entrance exam test fee.

Admission Required Documents:

All forms must be completed entirely and submitted to the school. No steps are taken until all required documentation has been submitted. The following documents should be submitted with the application form:

- 1) Complete Registration/ Application form
- 2) A copy of student's ID card or Iqama
- 3) A copy of student's passport
- 4) A copy of the student's birth certificate
- 5) A copy of the child vaccination card
- 6) 2 passport size photos
- 7) A copy of father's passport
- 8) A copy of father's iqama
- 9) **In case of registration before the end of the academic year**, kindly provide us with first term report card before the entrance exam, then, bring all the original report cards at the beginning of the new academic year as shown below.
- 10) **In case of registration at the beginning of the new academic year**, kindly provide us with the original academic certificates of the previous academic years as follows:
 - **Students from inside Jeddah:** Grades (2-5): academic certificates of three previous years
 - **Students from inside the Kingdom of Saudi Arabia:** Grades (2-5): academic certificates of three previous years

*** Note: It is a necessity to ratify the certificate of the school last attended with the leaving certificate from the Ministry of Education from the city where the school has granted certification is located.**

- **Students from outside the Kingdom of Saudi Arabia :** The original certificates of two consecutive previous academic years for all the stages (except G2 for which only G1 certificate is sufficient) including the marks of the Arabic and foreign subjects and to be documented as follows:
 - Certificates of students from Arab and East Asian countries should be documented from the Ministry of Education (at the country source of the certificate), the Foreign Ministry and the Saudi Embassy.
Certificates of students from other foreign countries should be ratified only from the Saudi Embassy.

11) After being accepted, the form given by the school along with the student's certificates from the previous school should duly be attested by the Ministry of Education in Jeddah.

12) Student Records from Other Schools

HJIS requires:

- **School report card** (for the previous three years attended) attested by the respective official sectors.
- Leaving certificate from the previous school

HJIS reserves the right to contact the applicant's previous school prior to acceptance.