

**HJIS Motto:** Future Begins Here

**Mission:** To achieve a Lifelong Experience and passion for Academic learning, students are provided with a Rigorous curriculum to be responsible, decision makers, and critical thinkers in a safe and Nurturing environment.

**Vision:** We are positive and collaborative community which strives to be academically, athletically, and socially powerful.

## Job Application

### Personal Information

To be considered for employment, please complete THE ENTIRE following question.

Position applying for : _____		Application date : _____	
Name of applicant : _____			
First		Middle	
Last			
Nationality : _____	Date of Birth : _____	Place of Birth : _____	
Address : _____	City : _____	Civil Status : <input type="radio"/> Single <input type="radio"/> Married	
Mobile No. : _____	Landline No. : _____	If married, please indicate : . Spouse Name : _____	
Email Address : _____	Iqama/ID No. : _____	. No. of kids : _____	
Have you ever applied to this school before ? <input type="radio"/> Yes <input type="radio"/> No			

Education	Name of Institution	No. of Years Attended	Did you Graduate?	Major and Degree
High School				
University/College				
Graduate Studies				
Extra Courses				

### Work Experience

List below your job experience beginning with most recent.

Date	Name of Institution	Position	Salary	Reason of Leaving
From				
To				
From				
To				
From				
To				

Language Proficiency						Computer Skills					
Language	Excellent	V.Good	Good	Fair	Poor	Skill	Excellent	V.Good	Good	Fair	Poor
Arabic						Ms. Office					
English						Typing					
French						Graphics					
Other						Other					

### Answer the below questions.

1- How can you contribute to the school ?

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Expected Salary : -----

2- Describe your discipline philosophy in the classroom.

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3- How do you use the technology in your classroom ?

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4- In your opinion, what are the qualifications of a good teacher ?

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5- Describe a difficult situation that you faced before in your class and how conquered it .

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6- Mention some teaching strategies you use in your classroom.

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**References**

List two of your most recent Supervisors as references.

Reference # 1		Reference # 2	
Name		Name	
Mobile No.		Mobile No.	
Position		Position	

Applicant Signature :

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Signature of Employee

A **legible** copy of the person's ID must be sent attached to the application.

I certify that the answers given by me to the foregoing questions and statements, and the facts contained in this application, are true and complete and I understand and agree that any misrepresentation, omission of fact, or the giving of false or misleading information, by me in this application or at my interview, if any, will be sufficient cause for cancellation of this application and/or dismissal from employment, if I have been employed.

Signature : -----

Date : -----

**DO NOT WRITE BELOW THIS LINE ( FOR OFFICIAL USE ONLY )**

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**Interviewed by :** -----

Category	1	2	3	4	5
Relevant Education					
Relevant Experience					
English Proficiency					
Communication Skills					
Self-Confidence					
Appearance					
Teaching Skills					

**Recommended :**

Yes -----

No -----

Remarks : -----

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**Interviewer Signature:** -----

**Date :** -----